



## Rajasthan Tourism Development Corporation Limited (RTDC)

(A Government of Rajasthan Undertaking)

III<sup>rd</sup> Floor, Paryatan Bhawan, Sanjay Marg, Opposite Vidhayakpuri Police Station  
Jaipur – 302001, Rajasthan (India)

Phone: 0141-5115315; E-mail: [ed.rtdc@rajasthan.gov.in](mailto:ed.rtdc@rajasthan.gov.in)

No: RTDC/Caretaker/E-Bid/22-23/4289

Date: 11.01.2023

### E-BID NOTICE

Rajasthan Tourism Development Corporation Limited (RTDC) invites competitive e-bids from eligible bidders for the following work:

S. N.	Supply Item	Estimated Cost of Supply (Rs. Lakhs)	Tender Document Fee (Rs.)	RISL Processing Fee (Rs.)	Bid Security (Earnest Money Deposit)	Last Date of Submission of Bids
1	Supply of Bed Linen Items	45.00	2,000	500	90,000	23-01-2023 (upto 3:00 PM)

Tender Document for the supply item can be downloaded from [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in), [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) and [www.rtdc.tourism.rajasthan.gov.in](http://www.rtdc.tourism.rajasthan.gov.in). Last Date of submission of Online Bid on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) is 23-01-2023 upto 3:00 PM.

Demand Draft of RISL Processing Fee shall be in favour of “Managing Director, RISL” and Demand Drafts of Tender Document Fee and Bid Security (Earnest Money Deposit) shall be in favour of “Executive Director (Finance), RTDC Limited”. Scanned copy of Demand Drafts shall be uploaded on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) along with submission of online Bid. All three original Demand Drafts shall be submitted to the Office of Executive Director, RTDC Limited, Jaipur on 23-01-2023, upto 3:30 PM. Technical Bids will be opened on 23-01-2023 at 4:00 PM.

Executive Director, RTDC reserves the right to cancel/ reject the any/ all Bids or bidding process without assigning any reason.

Executive Director  
RTDC Limited

No: RTDC/Caretaker/E-Bid/22-23/4289

Date: 11.01.2023

#### Copy to following for Information & N/a:-

1. P. S. to Chairman, RTDC Limited, Jaipur
2. P. S. to Managing Director, RTDC Limited, Jaipur
3. Executive Director (Works), RTDC Limited, Jaipur
4. General Manager (Finance), RTDC Limited, Jaipur
5. Assistant Accounts Officer, Works Division, RTDC Limited, Jaipur

Executive Director  
RTDC Limited

## 1. Introduction

- 1.1. Rajasthan Tourism Development Corporation Limited, Government of Rajasthan (the “RTDC” OR “Authority”) has decided to procure the following supply items for its hotels located at various locations in the State of Rajasthan.

S. N.	Item	Size (inch)	Specification	Quantity
1	Bedsheet (king)	108"x108"	Satin stripe fabric 300 thread count 100% cotton white, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	800
2	Bedsheet (single)	60"x108"	Satin stripe fabric 300 thread count 100% cotton white, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	400
3	Pillows	20"x30"	1000gsm microfiber pillow	800
4	Pillowcase	20"x30"	Satin stripe fabric 300 thread count 100% cotton white, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	1600
5	Hand towel	24"x16"	500gsm, 100% cotton terry cloth weave white, Make (Welspun/ Trident/ Reliance or equivalent)	800
6	Bath Towel	27"x54"	500gsm, 100% cotton terry cloth weave white, Make (Welspun/ Trident/ Reliance or equivalent)	800
7	Comforter/ Duvet (king)	90"x100"	350gsm, Microfiber with cross stitching(quilting) white	400
8	Duvet Cover	90"x100"	Satin stripe fabric 300 thread count 100% cotton white, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	800
9	Comforter/ Duvet (single)	60"x90"	350 gsm, Microfiber with cross stitching(quilting)	100
10	Duvet Cover	60"x90"	Satin stripe fabric 300 thread count 100% cotton white, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	200
11	Bath Mat	20"x30"	350gsm, 100% ring spun cotton white, Make (Welspun/ Trident/Reliance or equivalent)	800
12	Cushions	16"x16"	300 Microfiber cushion	1600

Note:- All the linen item must have logo and name of RTDC (embossed with machine embroidery) of the design and dimensions approved by RTDC.

- 1.2. All the items to be supplied shall be of the best quality and meet specifications trademark laid down for them and in strict accordance with the approved standard/samples. The decision of the RTDC shall be final and shall be binding upon the Bidders. In case any of the articles supplied are not approved, shall be liable to rejection or replacement. Any expenses or loss caused to the Selected Bidder/ supplier as a result of rejection or

replacement of supplies shall be entirely on the account of Selected Bidder/ supplier and shall be recoverable from Bid Security or any other pending.

- 1.3. Executive Director (RTDC) or its duly authorized representative shall have reasonable access to the Bidder/ suppliers premises and shall have the power to inspect and examine the material and workmanship of the goods. The Bidder shall invariably furnish the complete address of the premises of its office/Godown where inspection can be made along with full name and address of the person who may be contacted for this purpose.
- 1.4. In case goods other than that of the approved quality make or size supplied the same shall be rejected and have to be replaced within a reasonable time by the Bidder/ supplier without extra cost. The rejected articles must be removed by the Selected Bidder immediately. The official concerned will take reasonable care of such materials but in any case, they will not be held responsible for any loss, shortage, which may occur while it is in their premises.
- 1.5. Bidder shall be responsible for the proper packing so as to avoid damage under normal condition. In the event of any loss damages breakage or any shortage found at the time of checking/inspection of the materials by the RTDC, the loss will be on Selected/ Bidders account.
- 1.6. All rates quoted in the Tender must be FOR RTDC warehouse, Jaipur and shall be inclusive GST and all other applicable taxes.
- 1.7. The selected Bidder whose Bid is accepted, shall arrange supplies as soon as possible within the specified period as mentioned in the Work/ Supply Order.
- 1.8. If the Selected Bidder fails to deliver the goods/ subject matter of procurement within the period specified in the Work/Supply Order, then the RTDC may at its discretion allow the extension of time and/ or forfeit the Bid Security of the Selected Bidder.
- 1.9. When the Selected Bidder is unable to complete the supply within the specified or extended period, the RTDC shall be entitled to purchase the goods/ supply item from elsewhere on the Selected Bidder's account and risk or cost.
- 1.10. Work/ Supply Order can be terminated at any time if the supply is not made to the satisfaction of the RTDC.
- 1.11. All legal proceeding if necessity arises any of the parties (RTDC/ Selected Bidder) shall have to be lodged in court situated in Jaipur (Rajasthan) and not elsewhere.
- 1.12. Specification and other details of the items is enclosed with Bid form. The product should be of high quality reputed and as shown in list or equivalent. No part supply shall be accepted.
- 1.13. **Supply Period:** Selected Bidder shall be required to supply the articles/ goods mentioned in the Work/ Supply Order within 20 days of issuance of Supply Order or the extended period as approved by RTDC. Rates quoted by the Bidder in the Financial Bid shall be valid for 6 months. The supplies shall have to be arranged according to the requirements of the RTDC. RTDC shall be entitled to buy all supply items at once or in lesser quantity multiple times as per requirements during the validity of rates.

- 1.14. **Correction of Arithmetic Errors:-** Provided that a Financial Bid is substantially responsive, RTDC will correct arithmetical errors during evaluation of Financial Bids on the following basis.
- a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected, unless in the opinion of the RTDC there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted will govern and the unit price will be corrected;
  - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals will prevail and the total will be corrected; and,
  - c) If there is a discrepancy between words and figures, the amount in words will prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures will prevail subject to clause (a) and (b) above.
  - d) If the Bidder, who submitted the lowest evaluated Bid, does not accept the correction of errors, its Bid shall be disqualified.
- 1.15. **Warranty/Guarantee:** Selected Bidder shall give a guarantee that the goods/stores/articles procured under the Work/Supply Order would continue to conform to the description and quality as specified for a period of 12 months from the date of delivery of the said goods/store articles.
- 1.16. **Extent of Quantity:** Repeat order if the order are placed in excess of the quantities shown in the notice the Bidder shall be bound to meet the required supply. Repeat order may also be placed on the rate and condition given in the Bid. If the Bidder fails to do so the RTDC shall be free to arrange for the balance supply by limited Bid or otherwise and the extra incurred shall be recoverable from the Bidder.
- 1.17. **Testing of Samples**
- Selected Bidder shall get the laboratory testing done from a certified laboratory of the bed linen samples selected by RTDC. Sample sent for laboratory testing must conform to the specifications mentioned in the Tender Document. Incase the sample sent for laboratory tests does not meet the specifications then the Selected Bidder shall remove the entire lot of such bed linen item immediately and re-supply the respective lot meeting the specifications mentioned in the tender document.
- 1.18. **Payment:**
- a) Advance payment will not be made in any case.
  - b) Payment for the delivery of the goods/supply quantity shall be made on receipt of goods in good condition and to the satisfaction of RTDC
  - c) All payments to the Selected Bidder shall be subject to Tax Deduction at Source and other applicable deductions as per law.
- 1.19. **Recoveries:** Recoveries of short supply, breakage/ damaged/ rejected articles shall ordinary be made from the bill amount and the Bid Security. In case recovery is not possible recoveries will be taken as per law in force.

- 1.20. Bidder shall have to submit sample of each item of supply at the time of submission of original demand drafts of RISL Processing Fee, Tender Document Fee and Bid Security (Earnest Money Deposit).

1.21. **Validity of Rates Quoted in the Financial Bid**

The Bidder shall confirm that the rates quoted in the Financial Bid are valid for 06 months from the date of submission of Bid and shall be liable to supply the items on quoted rates to RTDC during such period.

**2. Bidding Process**

- 2.1. RTDC has adopted online bidding process on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) as per the provisions of Rajasthan Transparency in Public Procurement Act (RTPPA), 2012 and Rajasthan Transparency in Public Procurement Rules (RTPPR), 2013 (the “**Bidding Process**”). If there is any discrepancy between the provisions of the Act and the Rules and this Tender Document, the provisions of the Act and the Rules shall prevail along with terms & conditions mentioned hereunder.

**3. Minimum Eligibility Criteria**

- 3.1. Bidder must be legal entity registered under applicable law in India.
- 3.2. Bidder must have minimum annual turnover of Rs. 45.00 lakhs from the bed linen/mattresses/curtains and related furnishing items in any of the last 5 financial years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22).

**4. General Condition of Bidding**

- 4.1. A Bidder, in the last 3 years, have neither failed to perform any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project/work or contract nor have had any contract terminated for breach by such Bidder.
- 4.2. A Bidder shall not have a conflict of Interest that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. The Events of Conflict of Interest of a Bidder are given in RTPP Rules 2013.
- 4.3. Failure by the Bidder to provide all requisite information in the Bid or additional information required by the RTDC may lead to rejection of Bid as being non-responsive.
- 4.4. RTDC shall be fully entitled to disqualify any Bidder from Bidding Process and/ or after selection for any reasons whatsoever including but not limited to the following:
- a) willful misrepresentation in any document submitted by the Bidder;
  - b) the information submitted, concerning the qualifications of the Bidder, was found false or constituted a misrepresentation or materially inaccurate or incomplete;
  - c) If a Bidder submits a non-responsive or conditional Bid;
  - d) If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, etc.

- 4.5. In the event RTDC disqualifies any Bidder under the above Clause, the RTDC may blacklist such disqualified Bidder.
- 4.6. Any attempts or efforts by a Bidder to influence the processing or evaluation of Bids or decision-making process of the RTDC or any officer, agent or advisor thereof, may result in the rejection of such Bidder's Bid. In the event of rejection of Bid in pursuance of this provision, the Bidder shall not be entitled to lodge any claims in this regard.
- 4.7. The Bid shall remain valid for a period not less than 120 days from the Bid Due Date (the '**Bid Validity Period**'). RTDC reserves the right to reject any Bid which does not meet this requirement.
- 4.8. Bid Security of ineligible Bidder(s) shall be returned by the RTDC without any interest as promptly as possible after issuance of the Supply Order to the Selected Bidder or when the Bidding process is cancelled by the RTDC.
- 4.9. Bid Security of the Selected Bidder shall be released after the Selected Bidder has completed delivery of all supply items to the satisfaction of RTDC.
- 4.10. The Bid Security shall be forfeited by the RTDC, at its sole discretion in the following cases:
- a) if the Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice;
  - b) the Bidder withdraws/modifies/substitutes its Bid during Bid Validity Period, including any extension thereof;
  - c) in case the information furnished by the Bidder is found to be false/misleading at any stage;
  - d) in case the Selected Bidder fails to supply the supply items within in the given timeframe as mentioned in the Supply Order.
  - e) in case the Bid of the Bidder is determined as being non-responsive due to its being "**Conditional**" or for any other reason, in the opinion of RTDC;
  - f) if the Bidder refuses to accept the correction of errors in its Bid;
  - g) breach of this Tender Document and/ or RTPP Act, 2012 and/ or RTPP Rules, 2013;
  - h) to adjust any dues against the Bidder from any other contract/ arrangement with RTDC;
  - i) any other conditions, with respect to the Bidder as well as the Selected Bidder, for which forfeiture of Bid Security has been provided under this RFP.
- 4.11. Notwithstanding anything contained in this Tender Document, the RTDC reserves the right to accept or reject any Bid or select any Bidder and to annul the Bidding Process and reject all Bids, at any time without any liability or any obligations for such acceptance, rejection or annulment, and without assigning any reasons thereof. In the event that the RTDC rejects or annuls all the Bids, it may, in its discretion, invite all the participating Bidders to submit fresh Bids hereunder.

## **5. Format of Submission of Bid**

- 5.1. **Bid shall be submitted in two separate files i.e. (i) Technical Bid (in PDF format) and (ii) Financial Bid (in MS-Excel format).** Technical Bid and Financial Bid shall contain all documents/information as set forth in this Tender document. All pages of Technical Bid shall be signed by Authorised Signatory of the Bidder along with Bidder's firm seal.
- 5.1.1. **Bid shall be submitted/ uploaded online on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) only.** Bidders must register on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) (Bidders already registered [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) before 30-09-2011 must register again). Bidders are advised to refer to the orders issued by the Finance Department, Government of Rajasthan (GoR) vide F.1(1)FD/GF&AR/2007 (Circular No. 19/2011) dated 30.09.2011 for getting acquainted with e-tendering process.
- 5.1.2. **To participate in the online Bidding Process, Bidders must procure a Digital Signature Certificate** as per Information Technology Act-2000 using which they can digitally sign their Bids. Bidders can procure the same from any Controller of Certifying Authorities (CCA) approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.
- 5.1.3. Bidders are also advised to refer "Bidders Manual Kit" available at e-procurement website for further details about the e-Tendering process.
- 5.1.4. Training for the Bidders on the usage of e-Tendering System (e-Procurement) is also being arranged by RISL on a regular basis. Bidders interested in training may contact e-Procurement Cell, RISL for booking the training slot.

**Contact No.:** 0141-4022688 (Help desk 10 am to 6 pm on all working days)

**E-mail:** [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in)

- 5.1.5. **Bid (Technical Bid and Financial Bid) submitted/uploaded on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) shall be digitally signed with DSC of the Authorised Signatory of the Bidder.**
- 5.2. **After submission of Bid on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) the Bidders shall submit original Demand Draft (DD) for RISL Processing Fee, Tender Fee and Bid Security as per the date, time and venue mentioned in the Bid Notice. Non-submission of Demand Drafts shall lead to non-acceptance of the Bid submitted/uploaded by the Bidder.**

## **6. Evaluation of Bids**

- 6.1. In first part, Technical Bids of the Bidders shall be opened. Bidder who meets the Minimum Eligibility Criteria as specified in this Tender Document shall be declared as the '**Eligible Bidder**'. Bidder who does not meet the Minimum Eligibility Criteria shall be declared as the '**Ineligible Bidder**'.
- 6.2. In Second Part, Financial Bids of only Eligible Bidders shall be opened.
- 6.3. Eligible Bidder who quotes lowest amount for all the supply items together (Grand Total) shall be termed as the '**Lowest Bidder**' and shall be eligible for award of the Work/

Supply Order. It shall be mandatory for the Bidder to submit their quotes for all items in the Financial Bid.

- 6.4. All rates quoted in the Tender must be FOR RTDC warehouse, Jaipur and shall be inclusive GST and all other applicable taxes.
- 6.5. Lowest Bidder/ Successful Bidder shall be issued the Work/ Supply Order by the RTDC.
- 6.6. Lowest Bidder shall be required to supply the supply items as per the provisions of the Tender Document.



## **TECHNICAL BID FORMS**

### Tech Form-1: Details of the Bidder

1	<b>Name of Bidder</b>	
2	<b>Legal Status of Bidder Proprietorship/Partnership firm/ company)</b>	
3	<b>Address of Bidder</b>	
4	<b>Bidder must be a legally recognized entity registered under applicable law in India</b> <i>(Bidder shall submit of certification of incorporation/registration and other details viz. GST registration number, PAN number, etc., as applicable</i>	
5	<b>Bidder must have minimum annual turnover of Rs. 45.00 lakhs from the bed linen/mattresses/curtains and related furnishing items in any of the last 5 financial years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22).</b> <i>(Bidder shall submit CA certified statement of Annual Turnover for each year with audited profit &amp; loss statement and balance sheet of relevant financial year).</i>	
6	<b>Details of Authorised Signatory of the Bidder</b>	Name: Designation: Address: Telephone: E-mail:
7	<b>Copy of GST Registration</b>	
8	<b>Copy of PAN Card</b>	
9	<b>Demand Draft of RISL Processing Fee, Tender Document Fee and Bid Security (Earnest Money Deposit)</b>	

## **Tech Form-2: Undertaking**

1. We have reviewed and fully understood all the requirements, information term & conditions provided in the **Tender Document for Supply of Linen Items issued by Executive Director, Rajasthan Tourism Development Corporation Limited (RTDC)**.
2. We hereby confirm that our Bid is valid for a period of 120 days from the last date of submission of the Bid (Bid Due Date) and our Bid is unconditional.
3. We agree and undertake to abide by all these terms and conditions mentioned in the Tender Document.
4. We are not blacklisted/ debarred by any Government (Central Government/ State Government/ Public Sectors Undertakings/ Union Territories Government Agencies as on Bid Due Date for any Government related work/ supplies.
5. We have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive for this Bid.
6. We hereby agree to comply with all provisions of the RTPP Act 2012 and RTPP Rules 2013.
7. We hereby agree that RTDC is entitled to reject/cancel our Bid/ Letter of Award/ and/ or terminate the Agreement in case we are found to not complying with any of the above undertaking mentioned hereinabove.

## Financial Bid

<b>Tender Inviting Authority</b>	<b>Executive Director, Rajasthan Tourism Development Corporation Limited, Jaipur</b>			
<b>Name of Work</b>	Tender for Supply of Linen Items			
<b>Name and Address of the Bidder</b>				
<b>Price Schedule</b> <ul style="list-style-type: none"> <li>This template for submission of Financial Bid shall not be modified/ replaced otherwise such Bids will be rejected.</li> <li>Rates/ Financial Bid must be submitted in the in this format only.</li> <li>Bidder is required to quote the figure in Column D and E Only.</li> <li>Rates quoted by the Bidder shall be inclusive of GST and all other applicable taxes</li> <li>RTDC may increase/ decrease supply quantity as per its requirements.</li> </ul>				
<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>S. N.</b>	<b>Supply Item</b>	<b>Estimated Supply Quantity (Nos.)</b>	<b>Unit Rate</b> In Rupees (inclusive of GST and all applicable taxes)	<b>Total Amount (C X D)</b>
1	Bedsheet (King, 108"x108"), Satin stripe fabric 300 thread count 100% cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	800		
2	Bedsheet (Single, 60"x108"), Satin stripe fabric 300 thread count 100% cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	400		
3	Pillows (20"x30"), 1000gsm microfiber pillow, embossed with machine embroidery of the design and dimensions approved by RTDC	800		
4	Pillowcase (20"x30") Satin stripe fabric 300 thread count 100% cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	1600		
5	Hand towel (24"x16"), 500gsm, 100% cotton terrycloth weave white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Welspun/ Trident/ Reliance or equivalent)	800		

6	Bath Towel (27"x54"), 500gsm, 100% cotton terrycloth weave white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Welspun/ Trident/ Reliance or equivalent)	800		
7	Comforter/ Duvet (King, 90"x100"), 350gsm, Microfiber with cross stitching (quilting) white, embossed with machine embroidery of the design and dimensions approved by RTDC	400		
8	Duvet Cover (90"x100"), Satin stripe fabric 300 thread count 100% cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	800		
9	Comforter/ Duvet (single, 60"x90"), 350 gsm, Microfiber with cross stitching (quilting), embossed with machine embroidery of the design and dimensions approved by RTDC	100		
10	Duvet Cover (60"x90"), Satin stripe fabric 300 thread count 100% cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Bombay Dyeing/ Trident/Reliance or equivalent)	200		
11	Bath Mat (20"x30"), 350gsm, 100% ring spun cotton white, embossed with machine embroidery of the design and dimensions approved by RTDC, Make (Welspun/ Trident/Reliance or equivalent)	800		
12	Cushions (16"x16"), 300 Microfiber cushion, embossed with machine embroidery of the design and dimensions approved by RTDC	1600		
	<b>Total</b>			

**Note: The above BOQ is for illustration purpose only. Bidder shall be required to quote their financial offer in BOQ (excel format) available on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in).**